

VIGO VILLAGE HALL
The Bay, Vigo Village
Nr: Meopham, Kent, DA13 0TD
Tel: 07359 775 660
Email: vigovillagehall@outlook.com
Website: www.vigovillagehall.org
Charity Registration No: 265623
Hall Manager: Danielle Howard

FIRE ACTION

IF YOU DISCOVER A FIRE:

1. Immediately operate the nearest Fire Alarm Call Point
2. Attack fire, if possible, with the appliances provided.
3. DO NOT TAKE PERSONAL RISKS.

ON HEARING THE FIRE ALARM:

1. The **HIRER** will telephone the Fire Brigade immediately by calling 999.
2. Give the operator your telephone number and ask for the Fire Service.
3. When the Fire Brigade replies, distinctly say FIRE at the Vigo Village Hall, The Bay, Vigo Village, Kent, DA13 0TD
4. Do not end the call until the address has been repeated by the Fire Service.

CALL THE FIRE SERVICE IMMEDIATELY TO EVERY FIRE OR ON SUSPICION OF FIRE

LEAVE BUILDING AND REPORT TO THE PERSON IN CHARGE AT YOUR ASSEMBLY POINT

ASSEMBLY POINT: SAFE DISTANCE AWAY IN THE BAY OR IN THE PUB CARPARK

USE NEAREST AVAILABLE EXIT
DO NOT STOP TO COLLECT PERSONAL BELONGINGS
DO NOT RE-ENTER THE BUILDING